2020 PRCI Research Exchange Meeting
Westin Downtown San Diego
March 3-4, 2020

Requirements for Presentations and Abstracts

Thank you for accepting PRCI's invitation to participate in the 2020 Research Exchange Meeting and agreeing to present the results of the research completed by your company. In developing your presentation, please adhere to the guidance and requirements presented below. PRCI has established these requirements to provide consistency across presentations scheduled during the meeting, which is an important element of our planning process and delivering a high-quality meeting for the attendees. These requirements also promote a well-structured, timely, and effective presentation that addresses the key issues that should be communicated to the meeting participants.

In addition to preparing the slide deck for the presentation, we are requesting that each of the presenters prepare a one-paragraph project summary/abstract that briefly describes the content and key issues that will be covered in the presentation. PRCI intends to compile the project summaries and have the descriptions available and distributed to the meeting participants in advance of the meeting.

Content:
- Focus on key activities, outcomes, and results.
- Identify practical applications of the research results and the <u>deployment strategy</u>. Relate results to cost savings, new processes, improvements in technology and its impact on pipeline operations, etc.

Format:
Presentations
- Title slide must contain the following:
  - PRCI project/contract number *[if applicable]*
  - Presentation title
  - Name(s) of the author(s)/presenter(s)
  - Name of the company
- The first slide (introduction slide) of the presentation must contain a description of the project objective(s) and the problem that is looking to solve.
- The second slide should have a brief review of what was done on the project (the various tasks taken to reach the final conclusion(s))
- The third slide would highlight the research results and outcome of the study
- Final slides should explain how these results can be used by the operators (which may include the adoption into standards or regulations)
- Presentation slides must be provided to PRCI in <u>PowerPoint format</u>; these will be converted to PDF for uploading to PRCI's PRIME website. If you have special fonts that are not universal, please also send a PDF version of the presentation. Note, we do not make presentations available to the attendees on CD or other electronic media and only PRCI members are provided with full access to all of the presentation files.
- File size should be as small as possible; please compress all photos. Font size should be as large as possible (**Arial, 18pt min size**). Use a larger number of slides with large font rather than fewer slides with smaller font.
- Limit your presentation to **25 minutes**, with a minimum of 5 minutes allotted at the end of the presentation for

Q&A. While presentations will be preloaded to laptop computers at the meeting, please bring a copy of your presentation on a memory stick to the meeting as a contingency in the unlikely event of technical difficulties.

Abstract:
Please prepare a one-paragraph description of the presentation (Max. 150 words). The description should provide an overview of the study and highlights the key topics that will be included in the presentation. The summaries will better inform those attending the meeting on the content of the presentation (beyond simply providing the project title) and support pre-planning for those attending in determining which session and individual presentations are of highest interest. If there are special items of interest to be addressed, please note those as well. For example, if the presentation will include any demonstrations, equipment, or other topics of interest please include that information in the write-up. An example is provided at the end of this document.

Presenter Bio:
Please submit a brief bio for your introduction (maximum 150 words).

To allow adequate time for review and approval, draft presentations, abstracts, and bio must be submitted to the REX Committee at rex@prci.org no later than January 10, 2020. The final presentation will be due on February 19, 2020.

If a presentation is not received by that date, PRCI will consider the presenter/authors non-responsive and reserves the right to eliminate the presentation from the Research Exchange Meeting agenda. Also, please refrain from last minute changes to slides unless critical to the presentation. All changes must be communicated to PRCI to allow for the changes to be incorporated on the slide decks pre-loaded on laptops and in PRCI's PRIME system. **If you have a known constraint that will affect your ability to meet the January 10, 2020, deadline, please notify PRCI immediately.**

Specific questions regarding the program for this meeting should be directed to Gary Hines, PRCI Vice President of Operations (ghines@prci.org).

Thank you again for your support in making the annual Research Exchange Meeting a continuing success and one of the key meetings for pipeline research professionals to network among our peers and exchange information, knowledge, and best practices.

Example Project Abstract for Presentations

2019 PRCI Research Exchange Meeting

PRCI Project MATR-3-10

Development of a Composite Repair Guideline Document

PRCI Project Reference: MATR-3-10

Presenter: Chris Alexander, Stress Engineering Services Inc.

Summary/Abstract: Composite materials are a recognized means for repairing and reinforcing high pressure gas and liquid transmission pipelines. PRCI has sponsored multiple research programs since 2007 aimed at evaluating composite repair technology. In spite of their widespread use and general acceptance, the pipeline industry does not have a definitive standard for providing guidance in using composite repair systems. The current research program seeks to develop for PRCI (and companies operating high pressure pipelines) a composite repair guideline document, Guidelines for Using Composite Systems to Repair High Pressure Gas and Liquid Transmission Pipelines. This guideline will provide prescriptive guidance based on ASME PCC-2, as well as insights gained from past / ongoing PRCI studies.